

**TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL**

NASA/GODDARD SPACE FLIGHT CENTER

**REQUEST FOR TASK PLAN / TASK ORDER**

<b>CONTRACTOR:</b>		<b>NAS5-</b>	<b>TASK NO.</b>	<b>AMENDMENT</b>	<b>30-10</b>	<b>00</b>
QSS Group, Inc.		99124	390		582-740-50-40-89	FY01

**TASK TITLE:** (NTE 80 characters; include Project name)  
 Swift Software System Management Services

**APPROVALS**

<b>ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)</b>		<b>DATE</b>	<b>ORG CODE</b>	<b>MAIL CODE</b>	<b>PHONE</b>
John Ong <i>Claine Shell for</i>		9/25/00	582	582	301 286- 8435

<b>BRANCH HEAD</b>		<b>DATE</b>	<b>CODE</b>	<b>PHONE</b>
Elaine Shell <i>Claine Shell</i>		9/25/00	582	301 286- 7104

<b>CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)</b>		<b>DATE</b>	<b>CODE</b>	<b>PHONE</b>
for Robert S. Lehair, Jr. <i>Richard A. Clark</i>		9/25/00	560	301-286-6588

<b>FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?</b> (If YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)	<b>CONTRACTING OFFICER'S QUALITY REP.</b> <i>See for L. Moore</i> Larry Moore	<b>DESIGNATED FAM:</b>
NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>		

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.	(To be completed by Contracting Officer) <b>C.O. Requested Quote on:</b> <b>Date:</b> 9/26/00
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Contractor will develop specification or statement of work under this task for a future procurement.	X NO <input type="checkbox"/> YES <input type="checkbox"/>
Flight hardware will be shipped to GSFC for testing prior to final delivery.	X NO <input type="checkbox"/> YES <input type="checkbox"/> N/A <input type="checkbox"/>
Government Furnished Property/Facilities:	X NO <input type="checkbox"/> YES - SEE LIST OF GFP (offsite only) / FACILITIES (onsite only) <input type="checkbox"/>
Onsite Performance:	<input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> If yes: <input type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input type="checkbox"/> X NO <input type="checkbox"/> If partial, indicate onsite work in SOW by asterisk (*)
Surveillance Plan Attached:	X NO <input type="checkbox"/> YES <input type="checkbox"/>
Highlighted Contract Clauses:	(to be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be 10/1/00.

**INCENTIVE FEE STRUCTURE (check one)**

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	X No. 1	No. 2	No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 45,249.

The target fee of this task order is \$ 267.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 45,516.

The maximum fee is \$ 390.

The minimum fee is \$0.

**AUTHORIZED SIGNATURE**

<i>Elizabeth J. Austin</i>	10/26/00	<b>ELIZABETH J. AUSTIN</b>
SIGNATURE OF CONTRACTING OFFICER	DATE	TYPED NAME OF CONTRACTING OFFICER

<b>CONTRACTOR'S ACCEPTANCE</b>	
_____	_____
AUTHORIZED SIGNATURE	DATE

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NASS-

TASK NO.

AMENDMENT

QSS Group, Inc.

99124

390

Applicable paragraphs from contract Statement of Work:

**STATEMENT OF WORK:** (Continue on blank paper if additional space is required)

The contractor shall provide flight software systems management and engineering services to the Swift Software Systems Manager (SSSM). Specifically, the contractor:

1. Must have experience in the design, implementation and testing of current flight data system architectures
2. Must be able to support the SSSM's management of the Swift flight software components
3. Must be able to support the SSSM's development of project level documentation/guidelines for the Swift program
4. Shall participate in design/management reviews as requested by the SSSM.

**PERFORMANCE SPECIFICATIONS:**

Reports and Documents: Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance is that the ATR is satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Reports shall be delivered to the ATR both as a hard copy and in MS Word format via either diskette or email.

Technical Progress Report: Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention.

Management: Performance will be measured against the following metrics: (1) accomplishment of objectives; (2) clear, incremental progress; (3) responsiveness to issues; (4) efficient and appropriate staffing; and (5) coordination with and good working relationship with ATR and other related contractor efforts, if applicable.

**APPLICABLE DOCUMENTS:**

None.

**TASK END DATE:** 4/30/01

**MILESTONES/DELIVERABLES AND DATES:**

1. Assist in writing Swift Operations Concept Document: by 4/30/01
2. Technical Progress Report: Monthly, 15th of the month

**PERFORMANCE STANDARDS:**

**Schedule:** On-time delivery/completion of the deliverables/milestones  
**Technical:** ATR's acceptance of the above

**FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):**

John Ong, building 3, room 231